



Clinical Program Director

Community Living Options has been providing a range of support services to individuals with disabilities in the Kalamazoo area for more than 30 years.

Position Status: Full-time exempt

Summary of Responsibilities: Responsible for clinical oversight of the Community Living Options Intensive/Transitional Support Program. Program serves males and females with serious behavioral issues. Position responsibilities include:

- Providing program and clinical leadership, supervision, and consultation. Responsible for planning, organizing, directing, supervising, and evaluating all aspects of the program.
- Write annual treatment plan, monitoring treatment plan development, implementation, and evaluation. Monitoring employee interactions with consumers, ensuring they are following the behavior treatment plan.
- Attending annual IDT and service team meetings to ensure development of appropriate clinical plans and provision of assessment for consumers as necessary
- Evaluating consumer referrals for appropriateness for the program.
- Serve as liaison between the Transitions program and CLO governing bodies.
- Review new treatment approaches for appropriateness with agency mission and philosophy for possible integration into current programs.
- Work with funding sources to ensure programs meet specified needs. Ensure billing for services is completed accurately and on time.

Position Requirements -Essential: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions:

- Master's degree in a related field, licensure by the State of Michigan plus 5 years related experience.
- Minimum of three years supervisory/management experience.
- Knowledge of therapeutic techniques appropriate to target population.
- Extensive knowledge of the community mental health system and resources.
- Valid driver's license and driving record which meets auto insurance company requirements.
- Ability to work with individuals of diverse backgrounds.
- Ability to work effectively in a team setting.
- Demonstrated intermediate computer proficiency.
- Demonstrated ability to communicate both in verbal and written format.
- Reliable transportation.

Salary & Benefits: \$62,000 annually, adjusted for experience plus competitive benefits package

To Apply: Please send resume and/or letter of interest to mvaden@communitylivingoptions.org

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